

Samuel Cody Specialist Sports College



CAREERS EDUCATION, INFORMATION AND GUIDANCE POLICY STATEMENT

Introduction

A young person's potential career is often determined by their pathway through learning and work. All young people need a planned programme of guidance to help them make realistic, well informed choices that are right for them. They also need to be able to manage their careers throughout their lives.

Commitment

Samuel Cody Specialist Sports College is committed to providing a planned programme of impartial careers education, information, advice and guidance for all pupils in years 8 – 11, this is mapped against the CDI framework. This is also done in partnership with an impartial trained professional whose services are bought in by the school from Hampshire Careers and Employability Service. The school still remains committed to the maintenance of the Careers Excellence quality standards award of Investors in Careers and is currently seeking re-accreditation

Development

The Careers Education, Information and Guidance Policy will be reviewed annually through discussions with teaching staff, the school's personal advisor, students, parents, governors, advisory staff and any external parties.

Links with other Policies

It both supports and underpins the following key school policies:

- Teaching and learning
- Assessment
- Citizenship
- PSD
- Work related learning & enterprise
- Equal opportunities
- Health & safety

Objectives

- **Student needs** The careers programme is designed to meet the needs of pupils at Samuel Cody Specialist Sports College. It is differentiated and personalised to ensure progression through activities that are appropriate to pupils stages of career learning, planning and development.
- **Entitlement** pupils are entitled to careers education and guidance that meets professional standards of practice and is person-centred, impartial and confidential. It will be integrated into pupils' experience and be based on a partnership with pupils and their parents or carers. The programme will promote equality of opportunity, inclusion and anti-racism.

Implementation

- The Deputy Head teacher currently has the overview and co-ordination of the provision for Careers Education, Information and Guidance programme. This area is supported by the Link Governor with responsibility for monitoring the system of delivering CEIAG Work.

Staffing

- All staff contribute to careers education and guidance through their roles as tutors and subject teachers. The Employability programme is planned, monitored and evaluated by the Deputy Head and the staff who deliver aspects of the subject in consultation with the Careers Advisor who provides specialist impartial guidance.

Curriculum

- The Employability programme includes careers education sessions, career guidance activities and individual learning planning/portfolio activities linked to Careers Companion. Careers lessons are part of the school's Personal and Social Development programme. In Year 11 pupils are offered the opportunity to take part in a three day residential which enables them to put much of their knowledge into practise.
- Students are actively encouraged to be involved in the planning, delivery and evaluation of activities.

Assessment and accreditation

Careers learning is assessed using outcomes based on the National Framework and Assessment for Learning, AQA Entry Level Course offered to pupils at Key Stage 4.

Partnerships

An annual Partnership Agreement will be negotiated between the school and a bought service provider (currently Hampshire Careers and Employment Service) which identified the contributions to the programme that each will make.

Resources

Funding is allocated in the annual budget and relates to the context of whole school priorities and particular needs in the CEIAG area. The Employability co-ordinator along with other staff are responsible for the effective deployment of resources.

Staff development

Staff training needs are identified as part of the Partnership Agreement process with the Service Provider in conjunction with the School Inset Co-ordinator. Funding is accessed through school funds. The school will endeavour to meet training needs within a reasonable period of time.

Monitoring, review and evaluation

- The Partnership Agreement with the Service Provider is reviewed every six months. The programme is reviewed annually by all who are involved in the delivery of any aspect of the work. Exit interviews are carried out in Year 11 with both parents and pupils. Their views will also impact on both the overall content and delivery of the provision
- Signatures: Headteacher and Chair of Governors
- Date of approval by Governors
- Date of next annual review

_____ Headteacher

_____ Chair of Governors

_____ Date approved by Governors

_____ Date for review